

**Class Teacher Job Description**  
**Main Pay Scale**

**Purpose of the Role**

To ensure that pupils within the class are happy, safe, engaged with creative and innovative learning opportunities, and are supported and enabled to reach their full potential academically but also from a social and emotional perspective, building confident and resilient young people.

**Professional Conduct**

To uphold and model the Preston Hedges Trust values of Ambition, Drive, Excellence and One Team at all times.

To fulfil and model the Teaching Standards as outlined in 'The Teacher's Standards.'

To model respectful and positive behaviours, building professional relationships with staff, children and families.

To engage in CPD, ensuring that you have developed excellent subject knowledge for the age group that you teach and that you have an awareness of the curriculum of the Preston Hedges Trust across all subject areas to enable you to make links across subjects and year groups.

**Teaching, Learning & Assessment**

To set in place a highly aspirational and supportive culture in the classroom, maintaining and using consistent and positive behaviour strategies (following the Preston Hedges Trust Behaviour & Fundamental Values Policy) so that behaviour for learning is no less than good.

To follow academy policy, ensuring that expectations around pedagogy and processes are fully in place for every subject area.

To plan and prepare highly creative, well-resourced lessons that cover the Preston Hedges Trust curriculum in a progressive manner

To provide creative and innovative learning opportunities which fully embed the Preston Hedges Trust vision of 'Fun, Creativity & Achievement'.

To be ambitious for the achievement all pupils (including disadvantaged pupils and those with SEND), ensuring that they are well supported and challenged in all lessons, and attain well as a result.

To have high expectations of pupil outcomes, using marking and feedback, according to academy policy, in a timely manner to support and accelerate the progress of pupils.

To take responsibility for the performance of all pupils (including disadvantaged pupils and those with SEND) in the class, putting in place intervention and catch-up provision wherever necessary, based on teacher ongoing assessment.

To understand and undertake all Preston Hedges Trust and statutory assessment, administering these as specified and adhering to any statutory guidance, recording these as required.

To report on the outcomes of pupils to parents.

**Wider School Responsibilities**

To engage in wider school life, taking assemblies and class assemblies, supporting school events, and engaging with opportunities that promote the personal development of our pupils.

To provide strong lines of communication for parents and values, keeping them up to date with any behavioural or learning concerns of their child, and reporting to parents on pupil achievement.

### **SENDCo Responsibilities**

Designing and delivering the school's Special Educational Needs strategy

Ensuring the school policies and procedures are in line with the latest governmental SEN policies and regulations.

Making sure that school teachers have the knowledge and skills to carry out SEN policies and to teach children with special learning requirements to a high standard.

Preparing and leading SEN training for teachers and teaching assistants.

Resourcing and coaching teachers to support students with additional needs

Liaising with external professionals such as speech and language therapists, social workers, or educational psychologists

Managing the implementation of education, health, and care plans (EHCP)

Planning a programme of SEN continuous professional development for all staff

Communicating with parents/carers and responding to complaints or queries

Monitoring and evaluating the progress of SEN children and making recommendations

Responsible for organising and chairing SEN annual review meetings

### **Safeguarding**

To adhere to all safeguarding policies, practices and expectations, including the staff code of conduct, and online safety expectations.

To ensure that the highest levels of safeguarding are upheld at all times, ensuring any concerns are shared in a timely manner.

***The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay & Conditions and the Teachers Professional Standards. It may be modified by the Principal & CEO***